

IHECS Academy is the continuing education center affiliated with the Institut des Hautes Études des Communications Sociales (IHECS) in Brussels.

The primary objective of IHECS Academy is to support successful integration into and/or progression within the professional world.

This charter outlines the values of our institution and the standards of conduct expected from anyone engaging with IHECS Academy. It serves as a reference framework.

RESPONSABILITY AND COMMITMENT

Participants commit to:

- reviewing the documents shared in IHECS Academy communications, in particular the General Terms and Conditions,
- staying informed of all communications throughout the duration of the program (notably via Slack),
- actively participating in all scheduled sessions.

A maximum absence rate of **25%** is permitted. Beyond this threshold, the completion of the program may be compromised.

The program is primarily delivered in person, with some sessions held online. Each format serves specific learning objectives, and attendance is expected for all sessions.

RESPECT AND TOLERANCE

Participants are expected to adopt a respectful and professional attitude towards fellow participants, trainers, and partners.

IHECS Academy reserves the right to intervene in the event of disruptive or inappropriate behavior.

FRAUD AND PLAGIARISM

Any form of fraud or plagiarism is strictly prohibited.

Plagiarism consists of using all or part of someone else's work without proper acknowledgment. This includes copying, paraphrasing, translating, or using content without citing sources.

SANCTIONS

In case of non-compliance with this charter, IHECS Academy reserves the right to take appropriate measures, including: warning, restriction of access to certain activities, failure of an assessment, suspension, or exclusion from the program.

Full Name :

Read and approved in, on the :

Signature :